



OPC

Oakmont Parents Club
1710 Cirby Way
Roseville, CA 95661

Grant Application 2012.2013

Please read carefully! The Capital Projects and Equipment Fund subcommittee will make its recommendation to the OPC based on your written application. Your time and effort spent reviewing the grant funding guidelines and completing this application is appreciated. Thank you for improving the quality of life at Oakmont High School.

Submittal Requirements:

An application is considered complete when the following have been provided in their entirety.

1. Grant Application Cover Sheet
2. Funding Eligibility
3. Project description
4. Project Budget
5. Certification

Mail or deliver one and four (4) copies of all information to:

OPC
Oakmont High School
1710 Cirby Way
Roseville, CA 95661

Completed Applications must be received in the OPC mailbox no later than

March 2, 2012, 4:00 pm.

No Exceptions.

Postmarks will NOT be accepted.

1. GRANT APPLICATION COVER SHEET

Requester Name: _____

Amount requested: \$_____ Total Project Cost: \$_____
% of project requested by this application _____%

Project Title: _____

Project Description: (in one sentence, describe the proposed project, including use of funds and who will benefit from this project.)

Other support for this project:

_____	Amount \$	_____
_____	Amount \$	_____
_____	Amount \$	_____
_____	Amount \$	_____

Contact Information:

Name: _____

Phone: _____

Email: _____

2. FUNDING ELIGIBILITY

Applicant certifies the following:

Each statement must be initialed by the applicant indicating that it has been read and is agreed.

- ___ 1. Grants are made for one year only. Approval of a grant this year in no way implies that funding will be awarded in subsequent years.
- ___ 2. Grant funds must be used for the purpose specified in the grant application. Grant funds are intended to supplement, not supplant funding or programs that already exist.
- ___ 3. All grants submitted to the OPC become public documents and are available to the public for review once included in the OPC meeting agenda.
- ___ 4. Failure to submit a Final Report will disqualify the applicant from the next subsequent funding cycle for which applicant would otherwise be eligible.
- ___ 5. Applicants are strongly encouraged to limit requests from Capital Projects and Equipment Funds to a maximum of \$15,000.
- ___ 6. All requested funds will only be used "to improve the quality of life at Oakmont High School (OHS)." The application must clearly document the benefit to OHS students and staff. Describe how your project directly benefits OHS.

3. PROJECT DESCRIPTION

Type or print in blue or black ink the answer to each question as concisely as possible, using the response "Not Applicable" to those questions that do not pertain to your proposal. Limit answers to one(1) typed or printed page per question. Use at least an 11 point font with one inch margins all around.

- A. Describe the need for this project, the problem to be addressed and the population to be served.
- B. Describe the proposed project, including primary objectives.
- C. What are the desired results or anticipated outcomes? At the end of the year, how will the subcommittee be able to determine whether the results were achieved?
- D. If your request cannot be fully funded, how would you modify the project if funded at:
75%?

50%?

4. PROJECT BUDGET

Provide requested information on this form. If space is insufficient, you may attach additional pages, but "see attached" is not acceptable.

Project Expenses

Materials:

_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____

Labor:

_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____

Other:

_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____

TOTAL EXPENSES: \$ _____

5. CERTIFICATION

I/We understand that copies of the required assurances and certifications must be provided prior to the award of funding, and must be maintained during the entire funding period.

I/WE certify that under penalty of perjury of the laws of the State of California that all statements in this application are true and correct.

Applicant signature: _____ Date: _____
Printed name: _____

Second signature: _____ Date: _____
OHS Administration is in agreement of the request.
Printed name: _____